

**Academic Policy Council Minutes**  
**February 13, 2012**  
**3:00 p.m. 429 Library West**

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**Attendees:**

John Palmer, Maria Rogal, Cynthia Morton, Nancy Poehlmann, Sue Alvers, Carol Murphy, Nina Caputo, David Julian, Henry Frierson.

**Call to Order**

Nancy Poehlmann, co-chair, called the meeting to order at 3:07 p.m. The December minutes were approved with corrections.

**Graduate Program Review**

Scott Nygren, Faculty Senate Chair, asked the Academic Policy Council to keep abreast of the Graduate Program Initiative. Final evaluations of programs were due in the Provost's office at the end of January. The APC invited Dr. John Palmer to the February meeting to assist the council's understanding of the steps that CLAS took to review its programs. Dr. Palmer explained that the CLAS Dean asked the college's Faculty Council to review program evaluations and make a recommendation. He noted that through reviewing the college's programs, the council found that many interesting things are being done in its departments and best practices started to emerge. Dr. Palmer suggested that Graduate Coordinators should get together to share. Improvements in programs can be made without extra funding. Concern was raised about how funding will be distributed. Henry Frierson explained that the [Doctoral Program Improvement Plan Review Committee](#) is reviewing program evaluations at the moment. Funding has not been discussed. The council will request from each their report or the "top three items" from their college report for review.

**Posthumous Degrees**

Maria Rogal researched how peer institutions handled posthumous degrees. At December's meeting, she distributed a table of the policies governing posthumous degrees at other universities. After reviewing the draft guidelines, the council suggested that #1 under "The Awarding of Posthumous Degree:" should read:

- (1) A bachelor's degree student having earned 60 or fewer credit hours be awarded either an Associate of Arts degree or a Bachelor's degree at the discretion of the deceased student's College.
- (2) A bachelor's degree student having earned 61 or more credit hours in the major of the college the student is enrolled will be awarded the Bachelor's degree at the discretion of the deceased student's College

**Evaluation of Chairs, Director and Deans**

Nina Caputo asked if the university has a policy that faculty evaluate their dean, directors and chairs. Those at the council stated that they haven't participated in that type of evaluation and that it doesn't seem to be an across the board practice.

**Next Meeting**

The next APC meeting is Monday, March 12, 2012. Before the council meets again, Cynthia will draft an email with two or three questions to address college reps program and forward to Council members by email for input and review.. This is Nancy Poehlmann's last meeting as she has accepted a position out of state.